

## Emergency Management Study Group

### Minutes for the June 18 meeting

#### Members in attendance:

Anne Cartwright  
Bonnie Chase  
Carol Reller  
Ed Reller  
Priscilla Sawa  
Matt Saxton  
Bobbie Wilson

#### Also present:

Chris Reitmann

#### Topics discussed:

- Four resumes have been received to date for the Police Chief position. The deadline is Tuesday, June 30. The Board of Selectmen will decide by the 23rd if they need to expand the advertising.
- The Employee Compensation Committee is benchmarking compensation packages in NH towns of similar size. At this time, the committee isn't planning on looking at where volunteers fit in in terms of compensation and raises. The SB doesn't plan on changing the rates at this time.
- Clarence Meyers was heading up the regular workplace safety meetings. We don't expect the new Emergency Management Director to handle this responsibility.
- The current Ambulance Services and Fire Department members don't want a combined department. There might be an advantage to having an organization chart combining the two teams when applying for grants, but allowing the two teams to operate independently.
- Anton (Captain of Ambulance Services) is leaving at the end of the month. Lewis will be the acting Captain.
- We reviewed the first draft of the Emergency Management Director position and made suggestions for changes.
- Training for the first level of Emergency Responder certification will be offered in Langdon for five Sundays starting in November.
- This committee will focus on the Fire Department next, since Ambulance Services is in a state of transition.
- We should plan to attend the next Fire Department meeting on July 13.

### **Motions:**

- The meeting minutes of June 11 need to be updated to reflect the actual title of the field rep.

### **Action items:**

- Carol will update the meeting minutes for June 11 and forward to Priscilla for posting.
- Carol will look into the required call minimum for grants for Ambulance Services and Fire Department.
- Carol will check again on the use of COAD in the second report.
- Carol will send out the finalized second report for review by email. We will each review and respond.
- Everyone will start making a list of questions for the Fire Department.

### **Next meeting:**

July 9 at 7:00 pm at Vilas Pool.

### **Agenda items for next meeting:**

- Brainstorm questions for the Fire Department as preparation for attending the Fire Department meeting on July 13.

### **Comments from the public:**

- None.