

## **Alstead Advisory Budget Committee Minutes for the February 14, 2018 meeting (6:30pm)**

### **Members in attendance:**

Chris Hansen, Chair  
Glenn Elsesser  
Carol Reller  
Chris Rietmann  
Sam Sutcliffe  
Mary Ann Wolf  
Joe Levesque

### **Guests:**

Tuck – Mary Ann's very friendly and well-behaved dog.

### **Review agenda and minutes**

Minutes of the previous AABC meeting (1/24/2018) were approved with the corrections in the version Joe sent to us on 1/26/18. No further corrections were needed other than changing the words “pot luck” to the word “potluck”.

### **Review 2018 Warrant Articles from 2/03/2018 Deliberative Session**

#### **Article 02 – Operating Budget**

##### **Issue 1 – The 3% Cap**

Do we really need a 3% cap on the budget? It would seem that its only function is to restrict the Select Board during the budget process.

##### **Issue 2 – The new format and software that tracks the operating budget.**

Displaying the income is definitely an advantage of this new format and software.

Can data from previous years be migrated into the new format?

Can the AABC have the name of the new software?

Was the cost of this new software rolled into 4130621 (EX Software/Support) for 2017?

Does the software allow for a breakout of FICA, Health Ins, Pension, etc. per department?

**Issue 3 – The AABC has some questions about some of the line item dollar totals for the 2018 Operating Budget. After much discussion, Chris Hansen volunteered to ask the BOS if they want the AABC to look into any/all of these items.**

#### **Article 03 – Paving**

##### **Issue 1 – The quote**

Can the AABC get a copy of the quote that was used to determine the \$175,000 total?

## **AABC Action Items from the 2/13/18 Board Of Selectmen meeting**

The BOS asked the AABC to work with the Vilas Pool Park committee. The BOS wants us to report on the long-term financial health of the park. Bobbi asked that the questions be directed to her prior to the summer, before she gets busy with the park.

The BOS asked the AABC to work with the Cemetery Commissioner. The BOS wants a detailed financial report on the various trust funds.

### **Action items**

- Chris H. will contact the BOS to find out if they want us to pursue the line item dollar amounts on the 2018 Operating Budget that the AABC questioned.
- Chris H. will ask the BOS for a copy of the quote that the DPW used for Article 03.
- Carol will ask Kelly Wright if the AABC can get a copy of the auditors' report and any recommendations from the audit of the town's finances conducted in December of 2017.
- Joe will resend the email with the questions for the Vilas Pool Park committee to the AABC.
- Joe will send the approved minutes from the 1/24/2018 AABC meeting to Priscilla and ask her to either submit them to the website or tell him who to contact in the town office to get them submitted.

### **The End**

The meeting was adjourned at 8:25pm. Chris Hansen. proposed the adjournment; Chris R. seconded, no one opposed.

### **Next Meeting**

AABC Meeting:  
Wednesday, February 28th at 6:30pm, Alstead Town Office

*Submitted by Joe Levesque*