

**TOWN OF ALSTEAD, NEW HAMPSHIRE**  
**Select Board**  
**Approved Minutes for Meeting of June 1, 2021 at 6:00 p.m.**  
**Town Hall, 9 Main Street, Alstead, NH 03602**

**To attend via Google Meet, access code is <https://meet.google.com/hnr-zuns-igp>**  
**Conference call: (978) 990-5000, access code 539083#**

**SELECT BOARD PRESENT:** Mary Ann Wolf; Joe Levesque; Joel McCarty

**STAFF PRESENT:** Charlotte Comeau, Office Administrator; Jesse Moore, Ambulance Chief; Steve Murrell, Police Chief; Prescott Trafton, Road Agent; Bobbie Wilson, Vilas Pool Committee

**COMMUNITY MEMBERS:** Ben Duffy-Howard; Gordon Kemp; Mark Mastrocinque; Rich Nalevanko; Marge Noonan

**GUESTS:**

While waiting to call the meeting to order Mary Ann asked if anyone would like to volunteer to say the pledge. Mark Mastrocinque led in the Pledge of Allegiance.

**CALL TO ORDER:** Mary Ann Wolf called the meeting to order at 6:01 p.m.

**ACTION ITEMS:** Signed bill manifest - \$33,013.92, payroll manifest - \$24,135.77. Signed Zero Tolerance Policy

**OLD BUSINESS:** Joel said the lender from the Well Hill Co-op, Community Loan Fund, send out phase 1 of their questionnaire to the residents. Doing a survey on their income. That information will determine which grant path they will take after the public hearing.

Joel said there is a plan to do a major overhaul on the mahogany doors on the library which requires them to be gone for 6 months and temporary doors put in.

Joel spoke on the computer situation at the library. There is a connection with an Alstead resident that may be able to help out. He will be coming in to do a consultation on Thursday. This is something the library has in their budget.

Mary Ann asked what the status was on letting Les know that the town cannot accept payment plans for the culvert. Prescott said that he could let him know. He also stated that culverts are not available right now for six months but he was able to get two at Lavalley's for double the price.

Prescott said he had a chat with the land owner on Bennett Rd. The land owner told him that back in 1960 when he bought the property that the town "threw the road out". Prescott said we have no records showing that and asked him to take the no trespassing signs down. He will go back out this week to see if it's been done.

Prescott said Mr. Ingalls reached out to him. He said he can go ahead and issue a driveway permit for Mr. De Villiers. Mary Ann stated that legal said we have to bring the situation about upgrading the class V1 road to the voters at town meeting. Joel said that we should put this on the warrant and speak in favor of it. The benefit for the town in addition to more taxes would be a public parking area and access to Wellman Pond at no cost to the town and the highway dept. would get a decent turnaround. Prescott said that he could still issue a driveway permit and if it doesn't pass then he would need to sign a waiver. Mary Ann said we need to communicate this to Mr. De Villiers and she would compose a letter.

Prescott mentioned a culvert issue at Mountain Parks on Gilsum Mine Road. A man spoke with him about needing a culvert put in the driveway. Prescott told him it is the owner's responsibility. He told the Board he is not sure if that person is the owner and if he should even be discussing these things with him. The man requested ditching material as well. Joel did say that they turned down a current use application because they couldn't establish who the owner is.

Prescott took a look at the hazardous trees referenced in a letter from Bill Johnson on Map 11 Lot 124A, Vilas Rd. The letter states that “according to NH statute, a tree belongs to the owner of the soil where it sits” if this is the case it would be the property owner and the town. Prescott will check them out again and get back to the Board.

Steve reminded the Board that June 26<sup>th</sup> they are giving out bicycle helmets. He also gave an update on the person going door to door selling educational material and stated that he does have a peddler’s permit which Steve has a copy of.

Jesse told the Board that he bought three used portable radios. He also asked whether they would consider getting t-shirts for the town employees with the new town logo on it. Joel asked Jesse to get the amount needed and he will check into the cost.

Charlotte showed the Board the two colors and the material for the conference room chairs. All agreed with Navy and the style which was \$262/each. She would order ten of them as was planned in the budget.

**NEW BUSINESS:** Joe discussed the fact that the town hall is not ADA compliant. He is concerned about this and has been told that if we get something started, we wouldn’t be fined. He thinks the town hall would be easy since it is all on one floor. He said that we can get 36% of the money to get this done through USDA. Joel asked Joe if he would call the DOJ and find out how they would feel if we hired a consultant to survey all the town buildings and give us a program we can take to the voters one piece at a time like we do with paving.

**MINUTES FROM PREVIOUS MEETING:** Minutes of May 25 2021: On a motion by Joe, seconded by Joel; ***the Board voted to approve the minutes as written. The motion passed unanimously.***

**PUBLIC COMMENTS:** Rich asked about whether we have job descriptions. Mary Ann said that she had the book of descriptions.

Gordon asked about getting a phone line into Vilas Pool. Charlotte will check into this for them.

**NON-PUBLIC SESSION (NPS):** On a motion by Joel, seconded by Joe; ***the Board voted by roll call vote to enter into NPS pursuant to RSA 91-A:3 II (c) at 6:55 p.m. The motion passed unanimously.***

On a motion by Joel, seconded by Mary Ann; ***the Board voted to exit NPS and reconvene public meeting at 7:17 p.m. The motion passed unanimously.***

On a motion by Mary Ann, seconded by Joel; ***the Board voted to adjourn at 7:20 p.m. The motion passed unanimously.***

Respectfully submitted,



Charlotte Comeau, Office Administrator

**The next Select Board meeting is scheduled for Tuesday, June 8, 6:00 p.m. at the Town Hall.**