

TOWN OF ALSTEAD, NEW HAMPSHIRE
Select Board
Minutes for Meeting of July 2, 2019 6:00 p.m.
Municipal Building, 15 Mechanic Street, Alstead, NH 03602

SELECT BOARD PRESENT: Alan Dustin, Chairman; Rock Wilson; Mary Ann Wolf

STAFF PRESENT: Charlotte Comeau, Office Administrator; Prescott Trafton, Road Agent; Bobbie Wilson, Vilas Pool Chair

COMMUNITY MEMBERS PRESENT: Joe Levesque; Marge Noonan; Barbara Viegener

GUESTS:

CALL TO ORDER: Alan Dustin called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE: At 6:00 p.m. Alan Dustin led the Pledge of Allegiance.

ACTION ITEMS: Bill and payroll manifests signed; Intent to Cut and Report of Cuts signed; Abatements signed.

DISCUSSION: Joe Levesque reported on the LCHIP grant for the library. He delivered the grant package to Concord. They called and asked for additional pictures which Joe provided. The town won't know whether the grant was awarded until December.

Prescott addressed the board about the cost of getting the cylinder fixed on the excavator. He said that Josh located a used part for \$3200, the labor to fix it will be \$800 and oil will be \$500-\$600. ***The Board agreed unanimously to have this work done.***

Prescott said that there have been no other DPW applicants and if the board would agree to move forward with hiring Dominic full time. ***The Board agreed unanimously to hire Dominic full time.***

Charlotte addressed the board regarding Trish's resignation and appointing Julie as Town Clerk/Tax Collector. Since the Auditors will be here next week, they will do what is called a "recommittal audit." This is an audit from January until July 5th, which is Trish's resignation date. They will then prepare a recommittal warrant in Julie's name. This additional cost of this audit will be between \$1000-\$2000. According to the Auditors Julie would still continue to collect and enter taxes during this transition time.

Discussion took place on town owned land Map 44 Lot 10. Rock indicated that after reviewing the deed that there is some discrepancy on the amount of land. The map says 4.7 acres but the deed says 20 acres. Charlotte will reach out DiBernardo land surveyor and ask them to do a survey on this.

MINUTES FROM PREVIOUS MEETING: Minutes of June 18th, 2019: On a motion by Mary Ann Wolf, seconded by Rock Wilson; ***the Board voted to approve the minutes as amended.***

PUBLIC COMMENTS:

INFORMATIONAL: Auditors will be here the week of July 8th.
Tax deeding meeting with Tax Collector July 24th 9:00 a.m.

NON-PUBLIC SESSION (NPS): On a motion by Alan Dustin, seconded by Rock Wilson; ***the Board voted by roll call vote to enter into NPS pursuant to RSA 91-A:3 II (a) at 7:00 p.m. The motion passed unanimously.***

Select Board Members present: Alan Dustin, Chairman; Rock Wilson; Mary Ann Wolf

Also present were: Charlotte Comeau, Office Administrator

Discussion took place on the appointment of Julie Bacon to Town Clerk/Tax Collector which will take effect Monday July 7th. The Board would like Julie to look for a Deputy sooner than later. Charlotte will relay this to Julie.

On a motion by Mary Ann Wolf, seconded by Rock Wilson; ***the Board voted unanimously to exit NPS and reconvene public meeting at 7:18 p.m.***

The Board reviewed and signed the minutes.

On a motion by Rock, seconded by Mary Ann ***the Board voted unanimously to adjourn at 7:20 p.m.***

Respectfully submitted,



Charlotte Comeau, Office Administrator

The next regular meeting of the Select Board is scheduled for Tuesday, July 16nd 6:00 p.m.